



New Horizons Properties
 P. O. Box 180, Verdugo City, CA 91046
Email: Info@NHPonline.com
 Tel: (818) 249-1005 Fax: (818) 249-6433
Please complete all fields

Tenant Information Sheet

Property Address: _____

Rent: _____ Security Deposit: _____ Start Date _____

Name of Occupants	Relationship	Date of Birth	Occupation	Driver's License #	Social Security #
Email:					
Email:					
Email:					
Email:					

Reason for moving: _____

Do you have any pets? _____ if so describe: _____

RESIDENCE INFORMATION:

	Address	Manager	Phone #	Period	Rent Amount
Present					
Previous					

OCCUPATION AND INCOME INFORMATION:

Present Employer Address and Telephone	Position	Monthly Income

BANK INFORMATION:

Name of Bank	Branch	Account Number	Saving/Checking

AUTOMOBILE INFORMATION:

Make/Model	Year	Color	License plate Number	State

Emergency Contact Information

Name	Address	Phone Number	Relationship

HAVE YOU EVER:

Filed for bankruptcy Yes No If yes, when? _____

Been served an eviction notice or been asked to vacate a property you were renting Yes No

Willfully or intentionally refused to pay rent when due Yes No

DISCLOSURE

I/We, the undersigned, understand that _____ is the leasing agent and representative for the owner/landlord and that the leasing agent's fees will be paid by the owner/landlord. The undersigned acknowledge that this written notice was received prior to the undersigned receiving a lease agreement.

I/We declare that foregoing information is true and correct, and I/We hereby authorize you to contact an employment and credit check and to verify my/our references.

Applicant Signature

Date

Co-Applicant's Signature

Date

Attach Following Documents:

* **Copy of Driver's license** ***Bank Statements** ***Proof of income** ***Credit Report**

FOR OFFICE USE ONLY-DO NOT WRITE BELOW

Application Verification	Person Contacted	Remark
Present Landlord		
Previous Landlord		
Applicant's Employment		
Co-Applicant's Employment		
Bank		
References		
Other		
Driver's License/ID		Credit Bureau

Verification Completed by _____

Date _____

Remarks _____

Amount received		
Date	Description	Amount
	Applicant Fee	
	Deposit	
	Other	